



A **BEAR** Group Company
REAL ESTATE

Commercial Estimator

CMA - Construction Management Associates is looking for a new team member to join their construction estimating department. This candidate should have working experience with Commercial/Tenant Improvements and Commercial Property Rehabilitations. Some Residential Experience is a plus. The primary responsibility of an estimator is to accurately estimate construction costs by collecting and analyzing information based on bids, material takeoffs, and comparisons of historic data.

About the Company:

Located in Kenosha, Wisconsin - Construction Management Associates is a part of the Bear Real Estate Group which is made up of an experienced team of professionals dedicated to quality construction and Real Estate Services. With knowledge of conception, design, layout, engineering and building, CMA can provide a complete package of general contracting solutions.

Responsibilities:

- Day-to-day tasks will include estimating projects based on bids received for specific projects
- Analyzing cost data of product & labor
- Posting upcoming projects for bid, receiving bids, and entering data onto spreadsheets
- Analyzing bids received for scope of work coverage and updating systems and spreadsheets
- Estimating and data entry to maintain cost database for multiple projects
- Establish and maintain working relationships with suppliers and trade partners
- Communicate with trade partners and team members regarding new and current projects
- Support management in creative solutions to improve current processes and procedures

Qualifications:

- Solid understanding of MS Office and Excel. Other software used: Building Connected, One Team, Plan Grid, and Smartsheet
- Ability to read architectural and structural drawings with a general understanding of Civil Engineering plans, and MEP Design
- Solid background and understanding of Commercial construction and tenant improvements
- Residential Experience is a plus
- Highly detail-oriented and organized individual who takes pride in work produced
- Ability to prioritize schedule based on workload, deadlines and communication with team
- Impeccable problem-solving skills
- Technical college degree, 4-year degree, or in lieu of degree, 4+ years of relevant experience

Benefits:

- Medical and Dental Insurance
- Vacation and Personal days
- Employer matching 401k retirement plan

In order to ensure a quick response to your inquiry, when applying on-line for this position, kindly include the following information:

- Resume
- Desired salary

Bear Real Estate Group is proud to be an Equal Employment Opportunity and Affirmative Action employer. We do not discriminate based upon race, religion, color, national origin, gender (including pregnancy, childbirth, or related medical conditions), sexual orientation, gender identity, gender expression, age, status as a protected veteran, status as an individual with a disability, or other applicable legally protected characteristics.