



Construction Superintendent

Construction Management Associates, Inc. (CMA, Inc.) is hiring a Construction Superintendent to handle needs for its Commercial projects in Kenosha, WI. The position requires an understanding of various project management skills. This person should be able to oversee the day to day activities of a project from site work to building turnover.

Job Responsibilities:

The Superintendent will be responsible for all functions of the job site as it relates to day to day on-site construction activities. Ability to manage multiple subcontractors from site development through occupancy while monitoring job costs, construction quality and scheduling is required.

Essential Duties:

The list of duties and responsibilities is not all inclusive and may be expanded to include other duties and responsibilities as management may deem necessary.

- Initial Job Site Set Up (Construction Fence, Trailer, Temp Elec, etc.)
- Plan and direct construction activities of the Subcontractors, Laborers, and other staff as assigned
- Responsible for construction and presentation of the project in a timely manner
- Scheduling of all subcontractors
- Approve work being performed by subcontractors and handles any issues that may arise.
- Monitor project to ensure it is built per plans and specifications.
- Prepare and Submit Daily Field Reports
- Assist with the preparation of RFI's
- Maintain a safe work site by implementing good housekeeping regulations and safety requirements, enforcing safe work habits and observing OSHA and any state-level agencies' regulations
- Monitor site cleanliness
- Conduct detailed inspections after each trade has completed its tasks and before any work is authorized for payment
- Work with appropriate city officials and inspectors as needed
- Perform checklists and reports that aid in controlling aspects of the construction process under his or her responsibility
- Prepare punch-list for each project and ensure that all punch-list items have been completed prior to customer orientations/occupancy
- Manage project close-out and final documentation

Job Requirements:

- 5+ years of solid hands-on experience with a GC or with a developer as a Project Manager constructing low to mid-rise projects
- Knowledge of local Building Codes is required
- OSHA certified
- Knowledge of Project Management Scheduling Software
- Knowledge with Excel based Project budgets

Benefits:

- Medical and Dental Insurance
- Vacation and Personal days
- Employer matching retirement plan
- CMA provides individual laptop, iPad and cell phone
- Relocation assistance available if necessary

In order to ensure a quick response to your inquiry, when applying on-line for this position, kindly include the following information:

- Resume
- Current/Desired Salary

About Construction Management Associates Inc.:

Located in Kenosha, Wisconsin - Construction Management Associates, Inc. (CMA) is a family owned General Contractor that is part of the Bear Real Estate Group. CMA has been in business for more than a quarter century and has an experienced team of professionals that are dedicated to quality construction and client satisfaction. CMA provides a complete package of general contracting solutions for a wide range of building projects from small tenant improvements to large scale apartment buildings and hotels.

Construction Management Associates, Inc. is an Equal Opportunity Employer. We evaluate qualified applicants without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, veteran status, and other legally protected characteristics.