



## Real Estate Development Analyst

**General Description:** Bear Development is seeking a qualified and talented Real Estate Development Analyst. The position functions as part of the development team and as departmental support for Project Managers and Senior Management. This individual will assist in the evaluation and monitoring of investment decisions throughout the life of projects across many real estate asset categories.

**Job Goal:** The Development Analyst will support all development functions over a diverse group of real estate assets.

### **Duties and Responsibilities:**

- Assist Project Managers and Senior Management in all aspects of the development of a wide range of real estate assets (e.g. market-rate multifamily, affordable multifamily, hospitality, medical, single family, master planned development).
- Support all development functions including market analysis, site selection, financial analysis, lender and investor due diligence, architectural and engineering design, entitlements, construction, on-going monitoring, etc.
- Assist in the creation and maintenance of detailed financial models.
- Assist with the tracking of timelines and schedules.
- Assist in land acquisition, including preparation of LOI's and purchase contracts with legal counsel, gathering of due diligence materials and tracking of contract timelines.
- Assist in securing the financial resources necessary to undertake various transactions.
- Assist in the financial closing with lenders and investors by gathering, reviewing and creating necessary due diligence items.
- Assist in the preparation of materials necessary for municipal and neighborhood meetings.
- Perform all other duties, as assigned.

### **Qualifications:**

- Four (4) Year Degree/Bachelor of Business Administration in Finance, Accounting, or Real Estate.
- Strong analytical skills.
- Ability to work collaboratively and independently on multiple projects.
- Excellent interpersonal, written and oral communication skills.
- Ability to solve practical and complex problems by utilizing internal and external resources.
- Proficient in Microsoft Excel, Word, Power Point and Outlook.
- Advanced skills in Microsoft Excel and Argus is a plus.
- Real Estate development experience, including experience in affordable housing utilizing low-income housing tax credits is a plus.



**In order to ensure a quick response to your inquiry; when applying for this role, kindly include the following information:**

- Resume
- Current/desired salary
- Send your resume to: [sarah@beardevelopment.com](mailto:sarah@beardevelopment.com)

**About the Company:**

Located in Kenosha, Wisconsin – Bear Development, LLC is a family owned Development Company which prides itself on a rich history of providing innovative solutions to complicated real estate developments. Since 1986, Bear has been involved in the acquisition and development of residential, multifamily, hospitality, retail, office and industrial projects and currently owns and manages real estate in 13 states.

**Benefits:**

- Medical, Dental and Vision Insurance
- Vacation and Personal days
- Employer matching 401k retirement plan
- Bonus and Incentive Opportunities
- And Much More!

Bear Real Estate Group provides equal employment opportunity to all persons. No employee or applicant for employment will be discriminated against because of race, creed, origin, marital status, sexual orientation, age, otherwise qualified disabled or veteran status or any other characteristic protected by law.